



## Y6 School Journey – Preliminary Overview

This is a guide for parents about the planned school journey next academic year. There will be a meeting nearer the time to discuss the week in more detail, including: health & safety, activities timetable, what to bring, food & drink. However, the residential centre have a guide for parents which has been sent to you by email and can be viewed on their website: [www.kingswood.co.uk/parents/](http://www.kingswood.co.uk/parents/)

### Where are they going?

Grosvenor Hall, Ashford

### When are we going?

Monday 28<sup>th</sup> October to Friday 1<sup>st</sup> November 2019

### How will we get there and back?

We will be travelling by coach to and from the site.

### What will be the staff / child ratio?

We will be taking three staff members (one teacher and two other members of staff), so the ratio will be 1:10. All planned activities are led by a trained Kingswood staff member (see Code of Practice for details of training) and a school staff member will be present during all activities, retaining overall responsibility for children's safety.

### Who is responsible for the children in the event of an accident?

The school staff will retain primary responsibility for children's safety and our first aid policy will be applied in the event of any accident. As our school staff will be 'loco parentis', parents and carers will not receive texts or phone calls for head bumps as it will be the responsibility of the school staff to monitor children following a head bump. However, parents and carers will be informed via the school if an ambulance is called or if the staff member responsible considers it appropriate i.e. linked to a medical condition or previous injury. There will be a paediatric trained first aider within the school staff.

### What can I do if I have further questions about the site / school journey?

If your question relates to something site specific, it may be helpful to use the Kingswood website parent page [www.kingswood.co.uk/parents/](http://www.kingswood.co.uk/parents/) . If your question is in relation to school procedures, please direct your query to Mr Wilson in person or via email [info@stmargaretslee.lewisham.sch.uk](mailto:info@stmargaretslee.lewisham.sch.uk) .